

Kent Parks and Recreation
November 22, 2016 7pm
Kent Parks & Recreation Office

Members Present:

Peter Orlando
Jack Neuzil
Kim Ball
Debbie Smeiles
Kelley Labajetta

Staff Present:

John Idone
Nancy Pizzino
Karen Magilavy
Megan Johns
Nancy Pizzino

Council Liaison

Melissa Long absent

The meeting was called to order and role was noted, Sam is at a school event. **Jack moved to accept the minutes and Kelley seconded all were in favor and the motion passed unanimously.**

Personal Appearance: None scheduled

Correspondence: Incoming. None

Outgoing, John is asking for council committee time to discuss granting a trail easement for Metroparks serving Summit County. They need an easement from the city to facilitate the acquisition of the Kisamore Property along the river for a future trail connection between the Portage and Metroparks Trail.

Monthly Revenue: No questions

Expenditures: There is one big item on this report. We have purchased a one ton dump truck and we are already using it on the trail at Jesse Smith.

Park Report: All the restrooms have been winterized except Fred Fuller because it will be used during the Turkey Trot. Crew are making good progress on leaf removal in the parks.

Recreation Report: Our 6th grade cross country team is going to nationals. Thursday is our annual Turkey Trot. We have a new security system at Loncoy, and the staff really likes it because they are farther down the hallway this year. Megan will have to spend her step up money before the end of the year. We will host our lunch with Santa at the American Legion this year on December 11. We have received donation from Home Town Bank, Kent Kiwanis and Polly Germer. We are not doing this event on the same night as the Festival of lights.

Director Report:

1. Robert Wright was a fixture at the rec center, he will be missed. We would like to dedicate the rec center to him with a plaque at the front door and a bench and a tree. A motion was made to dedicate the facility to Robert Wright, **Kelley so moves and Kim seconded and there was no more discussion and the motion passed unanimously.** John will check with Kent City Schools for final approval.
2. The RFP was mailed to hospitals and facilities and the Record Courier. We received one proposal from University Hospital. We are excited that they see potential in partnering with the city. The proposed fee and lease are not what John expected. He would like to sit down with them to discuss the proposed lease payment. Debbie will have her appraiser get the market price for medical office leasing. Brandsteder Carrol suggested we visit Seven Springs Recreation Center and see what they are doing.
3. The Rotary matching donation was received for \$2950.00 for the Dr. Walter Lang Trailhead.
4. The cleanup by H2W behind Kramer Fields is going well. There has been a shipment of trees and shrubs to be planted in December. We will supply the mulch. They are working under very difficult conditions.

5. Fees and Charges for 2017 are attached and we need a motion to approve the increases. These increases are to cover part time employee's wages and operating cost. **Debbie moves to approve the increase to Fees & Charges, Kim seconds and all are in favor, the motion passed unanimously.**
6. The Portage State Route 59 connector plans are moving forward. There have been a few minor changes. John is requesting the bidding be moved up to March to get bids before the building season.
7. The three most critical property owners are willing to sell and Spalding Emig is preparing appraisals for each parcel. The other 2 properties are not critical to the plan and not needed. John will attend the December 7th executive session of City Council for authorization to proceed.
8. Covered in Outgoing Correspondence. **A motion is made the John talk to council to grant the proposed easement to Metroparks serving Summit County for \$1 for trail purposes. Jack moves to accept the motion and Debbie seconded and there was no more discussion and the motion passes unanimously**
9. Last month the Kramer #4 fencing went out for bid. The old fence is over 30 years old. The new fence will be taller and farther out. On Guard Fence came in with the low bid and work is being done now.

Meeting is adjourned 7:50pm