

Kent Parks and Recreation  
December 14, 2017  
Kent Parks & Recreation Office

**Members Present:**

Peter Orlando  
Kelley Labajetta  
Jack Neuzil  
Kim Ball

**Staff Present:**

John Idone  
Nancy Pizzino  
Karen Magilavy  
Megan Johns  
Sam Tuttle

Council Liaison  
Melissa Long

At 5:10 Kim called the meeting to order. Roll was noted Debbie is excused. There were no corrections to the minutes. **Jack moves to accept the minutes and Kelley seconded and all were in favor and the motion passed unanimously.**

Personal Appearances None

Correspondences None

Monthly Revenue We have beat last year's revenue

Monthly Expenditure No questions.

Park Report The crew installed a versa lock wall and did landscaping near the Walgreens section of the trail. All the restrooms have been closed. Pete asked about graffiti in the tunnel. Sam said it scrubs off or they can power wash it in the summer. The new truck replaces the 2001 extended cab with a bad floor board. The new one is heavy duty ¾ ton 4 wheel drive GMC 2500 and can be used as snow plow in the future. The old truck will be in the auction in 2018.

Recreation Report Tim Wunderle is retiring and we will have a Christmas/Retirement party at Rays Place on December 20<sup>th</sup>. He has worked & volunteered for Parks & Rec for over 30 years. Right now Megan has about 25 kids signed up for Winter Wonderland. She has hired 3 new rec leaders. The calendar will be going to print to the same printer who does the Tree City Bulletin.

**Director Report**

1. The Portage is wrapping up. The wall by Walgreens has been installed. Deck Master constructed steps to gazebo and to the river at Tannery Park. Sam said the steps are textured to prevent slipping. We have been using our leftover lumber, we had from the Tannery section of The Portage; a bridge that was not built. ODOT allowed us to keep the lumber. KEC has applied for finding for a plaque and bike repair station and they will continue to fundraise.
2. We are looking for a part time senior coordinator. In the New Year we will advertise and recruit. Nancy has scheduled 4 Wellness Wednesdays 1 time a month. Each Wednesday will feature a different topic, and the lecture will be after Silver Sneakers. Melissa asked where will we advertise the classes. Nancy said the new calendar and email blast. This is something the new Senior Coordinator will work on.
3. The River Trail map 2019 shows that we are the Heritage section and 5 spots are featured in Kent. The designation will give us credibility make our section eligible for grants in the future.
4. The bike maintenance "fix it" will be a popular addition to the Harold Walker Rest Area.
5. The current floor at the Fitness Center is a cheap vinyl not a commercial grade. It has created problems with moving during exercise classes and is becoming a safety issue. The new floor has a moisture barrier and cushion that is made for aerobics. It pieces together like a puzzle and can be picked up and reused in the future. It has a 10 year warranty. We will install it between Christmas and New Year's.
6. 2018 Fees and Charges had a correction for the Non-Resident at Rec Day Camp it should be \$146. M League correction should be Non-Resident \$82. The increase in fees is between 2% - 3% to cover wage increases. Our levy money is staying the same. The only way to recover increasing operating cost is through fees and charges. **A motion to approve 2018 as amended. Pete moves to accept the motion and Kelley seconded all in favor and motion passed unanimously.**

Meeting Adjourned at 5:45